Student-Faculty Research Proposal

Summer 2024

**STUDENT-FACULTY RESEARCH PROGRAM:** The Student-Faculty Summer Collaborative Research Program through the Office of URSCA is a College-wide program that provides summer awards to students to conduct research and scholarship in collaboration with a faculty mentor. The project cannot be directly related to the student’s senior project (i.e., the work resulting from the summer research cannot be used as part of the senior project itself); however, summer research projects can serve as preparation for the senior project. This program is not available for independent studies, summer internships, or assistantships and this summer research program is not considered college employment. Students interested in obtaining summer employment through Allegheny College should contact the Financial Aid Office for a list of positions available during the summer.

In order to be eligible to participate in this program, student research must be conducted in collaboration with an Allegheny faculty member and the applicant must be a continuing student (i.e., not a May 2024 graduate) in good academic standing.

Students must consult with their faculty project mentor to confirm the specifics of the proposed project, including number of weeks, planned weekly time commitment, and materials budget (a check for approved materials funding will be sent by campus mail to the student), before submitting this application form. The Director of URSCA will review applications in April and will notify both the student and the faculty mentor as soon as possible regarding the status of the SFR Collaborative Research Application.

**Students can receive an award of up to $4000 for an 8 week research program (pro-rated for fewer weeks). Room and Board will be $30/day for students who are staying on campus and accepted into this program (the billed cost is $60/day which will be supplemented by $30/day as part of this award from the Provost's Office). Students who elect to live on campus after the completion of their summer program will be billed $60/day for Room and Board.** These awards from the College are a form of income and the award could be considered taxable; as such, you would be responsible for reporting it to the IRS when you file your taxes.

Consistent with previous summers, there are specific move-in dates for students participating in summer programming. These dates, along with more information about move-out dates, can be found by visiting: <https://sites.allegheny.edu/research/summer-research-program/summer-2024-program-dates/>

In order to be considered for this program, submit this completed proposal to the Summer 2024 Google Form (available early in the Spring 2024 semester). Please visit <https://sites.allegheny.edu/research/summer-research-program/> for more details on how, and where, to submit this proposal.

**The due date for the URSCA Student-Faculty Research Program application is Friday March 29th 2023 by 5:00 p.m.**

**SELECTION:** Awards are determined on a competitive basis by a committee (including the URSCA Director). Competitive proposals will demonstrate the following:

* Proposal quality — the project proposal is clearly written, contains appropriate background information, and has clearly stated project aims/goals
* Feasibility — how the proposed project can be completed in the time indicated
* Significance — how the collaborative work will contribute to student scholarship
* Mentoring — the description of the student-faculty mentoring relationship in the faculty support letter (to be completed by the mentor in a separate document)

**INSTRUCTIONS:** Complete each of the following sections by typing into the shaded sections under each prompt using Microsoft Word or Google Docs. Save the completed document as a PDF and rename the file as follows:

StudentLastName\_FacultyLastName\_Year (e.g., "Hess\_Venesky\_2024.pdf")

**Submit this completed proposal to the Summer 2024 Google Form (available early in the Spring 2024 semester). Please visit** [**https://sites.allegheny.edu/research/summer-research-program/**](https://sites.allegheny.edu/research/summer-research-program/) **for more details on how, and where, to submit this proposal.**

**Part 1. Title of your proposed summer project:**

Title of your project

**Part 2. Please provide a brief (1-3 sentence) description of your project, written so that a non-specialist can understand it:**

Brief description of your project

**Part 3. Work with your faculty mentor and provide a description of your project, written so that a non-specialist can understand it. Competitive proposals will include pertinent background information related to your project, the aim of your proposed research/scholarship, and a description of what you will need to do to conduct your research/scholarship. This section should be no more than 500 words:**

Project description and details

**Part 4. Please provide (if applicable) a short bibliography to cite any sources that you used in the above project description:**

Abbreviated bibliography

**Part 5. The purpose of this collaborative research program is to provide students with a full-time summer research experience for up to 8 weeks. Work with your faculty mentor and use the space below to give an overview of your proposed project timeline.**

Project timeline and weekly activities

**Part 6. Please provide a brief summary of any work that you have already done related to this project (e.g., work as part of an independent study or classroom project, previous research on campus, etc.):**

Ongoing work related to this project

**Part 7. If you are requesting funding for materials, please provide a detailed budget below. Your detailed budget should include information about each product/expense, how each item relates to your proposed research project, and the cost of each item. If your research materials include travel, please specify this in your budget request and provide rationale on how you calculated this expense (e.g., estimated fuel cost or mileage).**

**If funding is approved, a check will be issued to you and sent to you by campus mail. By accepting that check, you agree to use those funds exclusively for the expenses as specified in the approved detailed/itemized budget as specified on this application. In the event that your academic department(s) makes a purchase on your behalf for any of the approved budgeted items, you will be required to repay the department for that purchase within 30 days (please contact the URSCA Director for more information on this process).**

**This award for research expenses from the College is a form of income and the award could be considered taxable; as such, you would be responsible for reporting it to the IRS when you file your taxes.**

Detailed materials/travel budget